

# ***FAIRFIELD BAY COMMUNITY EDUCATION CENTER***

*In Association With*



## **2011 FALL II**

### ***LIST OF COURSES***



## **REGISTER NOW!**

### ***NEW CLASSES BEGIN OCTOBER 17TH***

*All classes and REGISTRATION are held in Building #5,  
130 Village Lane, Suite "E" (offices over the bowling center)  
unless otherwise noted on this schedule.*

**Contact: Robbie Ingle – 501-884-4440  
or [ffbcec@artelco.com](mailto:ffbcec@artelco.com)**

*An annual administrative fee of \$25 will be  
assessed by the City of Fairfield Bay on each student  
regardless of the number of enrolled courses.*

*Fees for courses must be paid by cash, check, debit or some credit cards  
through ASU-Heber Springs prior to first day of class.*

Updated 10/13/11

**“Developing Leadership in Your Company, School, or Organization” \$50 per session**

Saturday November 5 & 12 9 am – 11 am Suite F

This workshop is designed for corporate employees, school board members and management, high school seniors, or college students. Includes what attributes make a good leader, working with employees, and determining different personalities. Leadership training will be held on two separate Saturdays. A minimum of 10 students will be required for each session with a maximum of 16.

**Floral Arrangements (Basics of) \$25**

Thursdays Oct 20 – Nov 10 3:30 – 5:30 pm Suite 2C

Tips and secrets of the trade will be shared, and consist of four (4) sessions with each covering a different assignment, starting with making bows followed by wreath, silk and fresh flower arrangements. A minimum of ten (10) students will be required to host the class.

**“Internet Tips and Tricks I” \$20**

Saturday November 5 9 am – 12 Noon Suite F

Learn how to be a better surfer on the internet, and use the internet for research. A minimum of 10 students required; maximum of 12.

**“Internet Tips and Tricks II” \$20**

Saturday November 12 9 am – 12 Noon Suite F

Learn how to be a better surfer on the internet, and use the internet for research. A minimum of 10 students required; maximum of 12. Students continuing from Course I held on November 5 will receive a 50% on the November 12 session.

**Quilting (Beginning) \$30**

Thursdays Oct 19 (Wed.), Oct 27, Nov 3, 10, 17 3:30 – 6:30 pm Suite 2B

Students will piece a Sweetheart Table Runner during the five week class; learn how to use a rotary cutter, make ½ square triangles, snowballs, hearts, piece an entire quilt top, add borders, quilt the top by machine (or by hand if so desired) and bind the quilt.

**“Tightwad 101” – Survival Economics \$25**

Friday November 18 9 am – 12 Noon Suite 2B

Attendees learn seven (7) basic tightwad strategies. “Stretching your comfort zone part of this fun and practical workshop. A Minimum of 10 students required; maximum of 16.

*The classes listed on this and the previous page will be hosted by the Fairfield Bay Community Education Center, and these fees must be paid to the City of Fairfield Bay prior to the first day of class.*

# FAIRFIELD BAY COMMUNITY EDUCATION CENTER

## Scheduled Classes

**BRIDGE (Beginning Contract)** **\$15**  
Wednesdays      Oct 19-Nov 16      9 – 11 am      Suite 2B

Learn the basics of this popular card game to play with your Bridge friends and neighbors. A small instruction book fee may be necessary.

**Calligraphy (Beginning)** **\$30**  
Friday      October 21      9 am – 12 Noon      Suite "F"

Learn the practical steps of calligraphy; how to hold the pen, add flourish to the letters, and how to research alphabets; tips to help attendees feel comfortable addressing an envelope, creating a personal greeting card, and templates for making "pen art" to fit any occasion. Participants should bring pencil/pen for taking notes. Supplies provided for \$5.00 include: calligraphy pen marker, folder, alphabet samples, guide line pages, and colored paper for future projects. A minimum of 10 students required, maximum of 12.

**"Company's Coming"** **\$20 per session**  
Tuesdays      Oct 18 – Nov 16      9 am – 12 Noon      Suite 2C

Each session will feature a different dish or menu by a different *fantastic* chef to prepare for the upcoming holidays and next year. The cost will be \$20 per session, and may include purchasing ingredients. A minimum of ten (10) students required.

**"Anyone Can Draw, Even YOU, CARTOONING"** **\$25**  
Friday      November 4      9 am - 12 Noon      Suite 2A&B

Participants will discover how easy it is to capture emotions, characters, people, and animals in cartoon form; encouraged to brainstorm, be involved in guided discussions and problem solve to design their drawings. A minimum of 10 students required, maximum of 20. Students should bring pencil and medium tipped marker for drawing!

~ This schedule is subject to change without notice. ~

# Computer Courses

## COMPUTER BASICS I

\$35

Wednesdays                      October 19 - Nov 16                      9 – 11 am                      Suite "F"

In this hands-on workshop you will learn how to effectively maneuver through your computer's programs. All introductory skills will be taught from turning the computer on and off correctly to file management. Classes will meet weekly for a total of 5 class sessions with a minimum ten (10) students.

## MICROSOFT EXCEL – LEVEL I

\$35

Wednesdays                      Oct 19 – Nov 19                      4 – 6 pm                      Suite "F"

Learn the basics of spreadsheets. You will learn the skills to create, edit, format and print basic worksheets and charts in Excel. Classes will meet weekly for a total of 5 class sessions with a minimum of eight (8) students.

## DIGITAL PHOTOGRAPHY – Workshop II Intermediate

\$35

Thursdays                      October 20 – November 17                      4 – 6 pm                      Suite "F"

This class will examine the concepts of lighting, composition, and exposure introduced in the previous class in greater detail; delve more into digital manipulation and presentation to correct and enhance photographs. Students will take photos of assigned subjects and create an informal portfolio of their work. Prerequisite: Digital Photography I or Permission of Instructor. Classes will meet weekly for a total of five (5) class sessions, and a minimum of ten (10) students. **Limited seating, so please call 884-4440 for more information.**

*Computer Lab Suite "F" will be available by previous arrangement  
3:30 – 6:30 pm Tuesday through Thursday for students  
taking online credit courses or improving skills.*

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## Special Interest Classes

### ART CLASS – BEGINNING OIL PAINTING II

**\$30**

Thursdays                      Oct 20 – Nov 17                      9 am – 11:30 am                      Suite 2C

This class begins with basic mixing of oil colors and applying to the canvas to develop the student's creative ability. A minimum of ten (10) students will be required for this class. *A list of supplies to be purchased will be furnished prior to first day of class.*

### CONVERSATIONAL SPANISH I

**\$30**

Tuesdays                      Oct 18, 25, Nov 8, 15                      1 – 3 pm                      Suite 2B

Learn the basics of communicating in Spanish, and get on your way to learning a new second language. A minimum of eight (8) will be required for this class.

### DOG OBEDIENCE CLASS (Beginner)

**\$80**

Wed & Thurs                      Oct 26,28,Nov2,9,11,16                      3:30 – 4:30 pm                      Courtyard

In this beginner obedience class, you will learn how to teach your dog through positive reinforcement. Your dog will learn how to accept a friendly stranger, sit for grooming and petting, walking on a leash, sit and dow command, staying in place, come when called and proper behavior when out for a walk. **October 26 will be an orientation class without your pets in Suite 2B. Class requires a minimum of 7 dogs and handlers; maximum of 15. Must have proof of current rabies vaccination.**

### BASIC FLY TYING

**\$30**

Thursdays (3 sessions)                      1 – 3 pm                      Suite 2B

Are you interested in trout fishing? Learn about the equipment and tools needed to tie flies. This class is limited to 10 students who must furnish supplies and/or equipment

### BIRDS OF ARKANSAS

**\$20**

Mondays                      Oct 24,31 Nov 7                      1 - 3 pm                      Suite 2B

Learn the species of the abundant and varied birds found in Arkansas, and the areas in which they are found.

### CAKE DECORATING FOR BEGINNERS II

**\$30**

Tuesdays                      Oct 18 – Nov 15                      1- 3 pm                      Suite 2C

Want to learn how to decorate the cakes you bake? The class will focus on basics such as making icing, flowers, roses, borders, secret tips and more. Students must provide all equipment and icing. Students must be at least 16 years old.

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## Special Interest Classes Continued

### GENEALOGY

\$35

Fridays Oct 24 (Mon) – Nov 18 9 – 11 am Suite F

Learn tips on how to locate your ancestors, and their country of origin through research of court records, and other sources. Beginning forms furnished.

### UKRAINIAN EGG DECORATING

\$35

Mondays Oct 17 – Nov 14 1 – 3 pm Suite 2C

Ukrainian Easter egg decorating has been handed down through generations of the Ukrainian people. They are not made to be eaten, but are given as gifts and used as decorations all year round. Through this hand on class students will create their own artistic masterpieces. A minimum of 8 students required; maximum of 10.

## SPECIAL SATURDAY WORKSHOPS and CLASSES

### “How to Write a Business Plan”

FREE

Saturday Oct 29 9:30 – 12:00 Noon Suite F

The SCORE organization will instruct potential and existing business owners to write a professional business plan for applying for loans and/or other purposes. SCORE will continue to assist small businesses will free consultations when needed.

### “Basic Investing Rules of the Road” and “Focus on Fixed Income”

FREE

Saturday TBA 9 – 11 am Suite 2A

“Rules of the Road” will provide participants with ten (10) principals for sound investments, and also discusses how to identify and avoid the most common investment mistakes. “Focus on Fixed Income” covers bond characteristics, features, as well as key strategies to get the most of one’s fixed-income investments.

### “Conquer the Fear of Public Speaking”

\$20

Saturday TBA 9 am – 12 Noon Suite F

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